

Wyandot County Community Foundation

Grant Request Information

Providing Support to Wyandot County, Ohio Charities

The Wyandot County Community Foundation is a public charitable organization created to enrich the quality of life for individuals and families of Wyandot County. The foundation's purposes are to:

- * develop a permanent endowment for Wyandot County citizens
- * assess and respond to changing community needs
- * serve as a mechanism for donors at all levels of charitable giving and
- * provide financial assistance to groups that most significantly will meet the educational, cultural, historic preservation, health, social service and recreational needs of the people of Wyandot County, regardless of gender, race, color or creed.

Wyandot County Charities Qualified for Grant Consideration

As a community foundation described in our Articles of Incorporation, and as a geographic field of interest fund with the Toledo Community Foundation, the WCCF may consider requests from organizations designated as tax-exempt under Section 501(c)(3) of the Internal Revenue. This means that an organization must have applied to the IRS for tax-exempt status and received a letter from the IRS granting them tax-exempt status. A number assigned by the IRS for bank accounts does not necessarily mean an organization has tax-exempt status under 501(c)(3).

Governmental units, such as a county, city, township or school boards also qualify for grant consideration. A written statement from a local or state auditor verifying applicant is a government entity is required for grant consideration.

Guidelines for Grants Made to Wyandot County Charities

The WCCF normally limits its grants to organizations operating and/or serving residents in the Wyandot County area.

Grant requests

- That most efficiently meets the needs of the people of Wyandot County.

- School grants will be considered if the project is for building or system-wide use or will be used by a broad spectrum of the school population
- New projects of established organizations.
- New programs only if they can demonstrate that they will become financially self-supporting beyond the initial start-up period. Financial documents to support this need to be include with the application.

Among the purposes which the WCCF does not usually fulfill are grant requests that include:

- Regular operating funds
- Annual campaigns, local or national
- Endowment programs (other than those previously determined)
- Sectarian religious purposes
- Loans
- Graduate fellowships and travel grants to individuals
- Research grants
- Those organizations that have not completed prior grant requirements
- Scholarships (however, scholarship awards are made through named scholarship funds).

Grant Application Process

When applying for a grant please complete the WCCF Grant Application, include a copy of the organization's IRS 501 c 3 determination letter, a list of your board of directors and any attachments as required. Grant applications should be put into a PDF format and emailed to wyandotfoundation@gmail.com. You may also submit your application by mail at WCCF, PO Box 364, Upper Sandusky, OH 43351.

After the grant request has been received, one or more members of the WCCF Board of Trustees may request additional information or to meet with a representative(s) of the organization. Grant selections are usually made in August and, if approved, grant funds are usually released in October. The WCCF Board will discuss the application and make a final decision on the grant. Applicant organizations are notified, in writing, of

approval/denial of funding requests within one week after the Board of Trustees takes action. Project expenses incurred by an applicant organization prior to notification cannot be paid by the Foundation.

If you desire, a board member would be happy to review a draft of your grant request prior to final submission. To do this, schedule a Grant Application Review with a member of the Board. You may obtain a list of WCCF Board Members by written request to WCCF or by calling (see contact information).

Recipient Requirements

Grant recipients will be required to retain and submit copies of receipts for purchase of goods and services. Further the person responsible for the initiative will be required to submit a narrative report on the. Initiative and its results, within 9 months (July) after receiving grant funds

Timeline for Grant Application Submission

- July 30 – Grant applications must be postmarked by this date for board consideration.
- Selection of grant recipients is done in August
- Grants money will be awarded yearly in October.

Contact Information

Wyandot County Community Foundation (WCCF)

PO Box 364

Upper Sandusky, OH 43351

419-294-3556 (Wyandot county Visitor Bureau)

wyandotfoundation@gmail.com

Wyandot County Community Foundation Grant Application

Date of application _____

Organization name: _____

address: _____

e-mail address: _____ phone number: _____

contact person: _____

Organization's mission (2-3 sentences) _____

Project title: _____

Grant request: \$ _____

Description of project or grant request:

Other sources of funding: _____

Attach a copy of a current IRS determination letter indicating 501(c)(3) status or a written statement from a local or state auditor verifying applicant is a government entity and a list of the names and affiliations of the applicant organization's Board of Trustees. If additional space is needed you may add one additional page to this application.